

ST MARTINS

# Venue Hire Info

## THE SPACE

The Randall is not a working theatre. Only the stage is for hire for rehearsal purposes only. The general public is not permitted on premises.

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## EMAIL

[info@stmartinsyouth.com.au](mailto:info@stmartinsyouth.com.au)

## PHONE

+613 9867 2477

## ADDRESS

ST MARTINS RANDALL STAGE  
St Martins Youth Arts Centre  
44 St Martins Lane  
South Yarra

**ST  
MARTINS  
YOUTH  
ARTS  
CENTRE**



# The Randall Stage

VENUE HIRE INFORMATION

# General Information

## VENUE CAPACITY

Only available for rehearsal purposes. Not open to the general public.

## DIMENSIONS

16m x 10m (to the front of the thrust).

## OPERATING HOURS

Monday, Tuesday, Wednesday, Thursday and Sunday  
08:00 to 23:00 (Event must finish at 22:00 due to comply with council noise restrictions)

Friday and Saturday  
08:00 to 24:00 (Event must finish at 23:00 due to council noise restrictions)



# Responsibilities

## EXTRA INFORMATION

The decor in the venue is black, the venue has one wall painted black (south wall) and three unpainted brick walls.

The Irene Mitchell Studio Theatre is hired with lighting and sound rig in place.

The space is very flexible and can be configured in many ways. If the Hirer wishes to use something other than the standard they will need to bear the cost of making changes and returning the changes at the end of the hire period.

If you plan to hire the venue for more than 8 hours you will be able to access a daily hire rate.

Please contact Venue Manager with details of your event to obtain a costing.

## HOUSE RULES

The hirer and all event attendees and staff must follow the "house rules" as provided with the hire contract.

## CLEANING

The venue and grounds should be in a clean and tidy state when you get there. Please get in contact if they are not. The hirer is responsible for thoroughly cleaning the venue, amenities and grounds at the conclusion of the event within the hours booked and paid for. Specific requirements are listed in the hire contract.

## GUEST BEHAVIOUR

The Hirer is responsible for the behaviour of their guests. The Hirer must ensure that all persons attending their event treat the venue, equipment, other guests and St Martins staff members with respect and care.

## ALCOHOL

Alcohol may not be served to or consumed by young people under the age of 18 on St Martins premises. It is illegal regardless of parent or guardian permissions. If you intend to sell alcohol during your event you must obtain a special license. You are required to supply this license to St Martins in advance of your hire date.

# Bookings

## BOOKING PROCESS

Please fill out the [venue hire form](#) on our website

## WHAT'S INCLUDED

Kitchenette is located in Kiosk and bathroom facilities down corridor.

THERE IS NO HEATING OR COOLING IN THIS VENUE

## EXTRA EQUIPMENT

EXTRA EQUIPMENT IS AVAILABLE FOR HIRE  
St Martins have a range of lighting, sound, accessibility equipment, and AV equipment available to hire.

## QUESTIONS?

Contact: [venuehire@stmartinsyouth.com.au](mailto:venuehire@stmartinsyouth.com.au)